IN THE COURT OF COMMON PLEAS
SUMMIT COUNTY, OHIO

MOTION TO SEAL CRIMINAL RECORD

STATE OF OHIO COMMON PLEAS CASE # _____

VS. MUNICIPAL CASE # _____

_____ MUNICIPAL JURISDICTION _____

Now comes the Defendant in the above case and requests that the Court seal the (circle one) CONVICTION, NO BILL, OR DISMISSAL of the charge of _____.

The Defendant represents the following:

1. His/her sentence was final on _____.
2. He/she is a first offender as defined in ORC 2953.31 (A).
3. He/she has no criminal or traffic charges pending at this time.
4. The conviction does not fall within the exceptions, pursuant to ORC 2953.36.
5. He/she has no previous or subsequent convictions in this or any other jurisdiction.

Defendant further requests that a date for a hearing be set upon such Motion, and that an investigation be conducted pursuant to statute to determine that he/she has attained rehabilitation to the satisfaction of the Court.

Defendant has paid the filing fee required by the Clerk of Courts office. If not paid, a notarized Affidavit of Indigency is to be required to be filed along with the Motion.

S.S.N. _____ _____
Signature of Applicant

D.O.B. _____ _____
Street Address

PHONE ( ) _____ _____
City, State, Zip Code

THE FILING OF THIS MOTION DOES NOT AUTOMATICALLY GUARANTEE THAT YOUR RECORD WILL BE SEALED BY THE COURT.

THE FILING FEE PAID AT THE TIME OF FILING IS NON-REFUNDABLE EVEN IF THE SEALING IS DENIED.